

## JOB ADVERT

Section A: Job Details			
Job Title	Mechanical Supervisor		
Department	Processing & Fixed Plant Maintenance	Location	Vareš, Rupice
Country / State	Bosnia and Herzegovina	Province / Location	Federation B&H, Zenicko-dobojski Canton
Job Posting Open Date	04/10/2023	Job Posting End Date	20/10/2023

### ABOUT ADRIATIC METALS BH D.O.O.

We value a diverse and motivated workforce that thrives on seeking responsibility for excellence.

Adriatic Metals BH d.o.o. is committed to building a working environment that is secure, fair, and diverse and a culture that fosters leadership and allows every person to contribute and realize their potential. Sound employment practices are crucial to developing a workforce with the necessary skills and qualities to support a successful, ethical, and responsible business. Diversity is celebrated and encouraged.

### ABOUT THE ROLE

Main responsibilities are:

- Organizes the inspection, repair, and elimination of malfunctions in mechanical plants
- To comply with all occupational safety measures and norms, established by general regulations, as well as to take care of the implementation and improvement of occupational safety.
- Closely cooperates with the foreman when performing work tasks, and to directly organize the maintenance work. plants in their shift.
- To carry out regular inspections of the facilities for which he is in charge according to valid technical regulations.
- That mechanical plants and devices are installed, assembled, moved and maintained according to valid technical regulations and occupational safety regulations.
- To replace the mechanical maintenance manager in his absence.
- To perform tasks of a more complex and responsible nature for the safe operation of the plant and safer plant maintenance on the orders of the foreman.
- That if he notices defects or malfunctions in the plant that may endanger safety

at work or cause major material damage, immediately stop work and then notify the manager or other person responsible for the operation of the plant.

- To attend reports at the beginning and end of the shift.
- To, in cooperation with the manager, when assigning workers, inform them of possible dangers and direct them to perform their work properly, i.e. in accordance with the issued technical instructions and valid regulations.
- At least once during the shift, he is obliged to visit and inspect the mechanical facilities, as well as all places, and on that occasion control the regularity of the works, as well as the application of the use of the provided personal protective equipment.
- At the end of the shift, he is obliged to enter all his observations and measures taken on the spot in the corresponding report book and to verbally inform the responsible person of the next shift about it.
- Performs other works and tasks ordered by the foreman of the mechanical department, to whom he is directly responsible for his work.

## ABOUT YOU

The successful candidate will ideally possess the following:

- High School Mechanical technician.
- Passed the professional examination for the supervision of mining works in the field of mining.
- Minimum work experience of 2 years after passing the professional exam in mining.
- Knowledge of the English language at the new B1 level.
- Basic knowledge of computer work.
- Willingness to work as a team.
- Willingness to work in shifts.
- Category B driver's license.

## ABOUT OUR PROCESS

At Adriatic Metals BH d.o.o., we are committed to employing individuals who align with the company values and meet the role requirements. Therefore, as part of the recruitment process, several checks may be conducted to demonstrate an applicant's suitability for a role, including police/criminal background checks, medical, due diligence checks, right-to-work checks, occupational assessments, and/or reference checks.

## HOW TO APPLY

To apply for this role, please send a copy of your CV clearly indicating the name of the role, to [posao@easternmining.ba](mailto:posao@easternmining.ba).