



Project Engineer | Operations/Project- Vareš | National/ Reference Nr OP7

Date: 12/04/2022

Job Posting End Date: 12/04/2022 – 30/04/2022

Job Country: Bosnia and Herzegovina

Job State/Province: Federation B&H, Zeničko-dobojski Canton

Job Location/Region: Vareš / Tisovci

About Eastern Mining

We value a diverse and motivated workforce that thrives on seeking responsibility for excellence. Eastern Mining is committed to building a working environment that is secure, fair, and diverse and a culture that fosters leadership and allows every person to contribute and to realize their potential. Sound employment practices are crucial to the development of a workforce with the necessary skills and qualities to support a successful, ethical, and responsible business. Diversity is celebrated and encouraged. Preference will be given to Nationals and people from the communities around the operations.

All new employees will be selected based on culture and values fit.

About the Role

Reporting to Project Manager.

The Project Engineer will be responsible for organizing, planning, prognosis, finding resources, and managing and controlling technical activities to provide accuracy and quality of a project.

Job description

- Act as a Site Project Engineer for a variety of assignments across Project.
- Assist with the generation of estimates and proposals where required.
- Manage the development and documentation of study/project execution strategy and procurement/contract packaging strategy.
- Lead the preparation of comprehensive and realistic plans for tender, evaluation, and award of procurement and contract packages, delivery of equipment and materials to the site, and execution of construction and commissioning services on site.
- Coordinate engineering and procurement efforts for the timely preparation, evaluation, and recommendation of procurement and packages.
- Coordinate multi-discipline efforts for the timely preparation, evaluation, and recommendation of sub-contract packages, including direct responsibility for the preparation of Scope of Work and other Tender Schedules.
- Manage interfaces between engineering/procurement/logistics/contract and the construction team to resolve issues impeding contractor progress e.g., incomplete, or inaccurate engineering design, missing or late materials, site instructions, or contract variations needed to allow work on-site to proceed.
- Monitor project cost, progress, and schedule reports and coordinate action plan to correct deviations from the plan.



- Liaise to reconcile all project consultants and any third-party cost activities and include them in the project reports.
- Provide input to weekly and monthly reports.
- Manage consultant relationships and interface directly with contracts and vendors.
- Coordinate multi-discipline efforts for the timely preparation, recommendation, and submission of all scope of work (consultants, local institutes).
- Ability to work closely with Project Managers and Discipline leads to executing work.

About You

The successful candidate will ideally possess the following

Experience

- 1-3 years of experience
- Experience in the development, delivery, and operation of mining or mineral processing projects

Education and knowledge

- Engineering degree
- MS Office knowledge
- Experience of working effectively in a team environment
- Able to communicate effectively at all levels of the organization
- Ability to respond to rapidly changing priorities
- Excellent communication skills in the English language, both written and oral, are essential
- Willingness to travel when required

About Our Process

At Eastern Mining, we are committed to employing individuals who align with the company values and meet the requirements of the role. As part of the recruitment process, there are a number of checks which may be conducted to demonstrate an applicant's suitability for a role including police/criminal background checks, medical, due diligence checks, right to work checks, occupational assessment, and/or reference checks.

How to apply:

To apply for the opportunity, kindly send a copy of your CV clearly indicating the reference number to posao@manpowergroup.ba before the end date.

No applications will be considered after submission of the end date and time or if the information that is sent is incomplete. [30st April 2022, 17:00 o'clock].